

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, November 5, 2019
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, November 5, 2019, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Lindsey Cox, Curt Taylor and Lincoln White; Student Representative Mitch Gadapee; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Curriculum Gwendolyn Carmolli, Director of Student Support Services Carrie Lutz; Principals Carolyn Millham, and Jordan Burke. There was one audience member.

I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from Building Principals

Informational

Malletts Bay School Principal Jordan Burke thanked the PTA for a successful and well-attended Monster Mash event. She also shared that this fall, all of the classes have participated in some sort of team-building field trip.

Porters Point School Principal Carolyn Millham shared that the faculty is excited to share growth and progress with families at the upcoming conferences. She also invited veterans in the community to RSVP for the school's annual Veterans Luncheon on Monday, November 11th. This tradition brings veterans and students together to share a meal, allowing students to ask questions and thank them for their service.

IV. Food Services Report

Action

Food and Nutritional Services Director Steve Davis showed pictures of the new equipment and serving line that was purchased and installed at Colchester High School using funds the board approved last year. Student Board Member Mitch Gadapee shared that the improvements to the space have greatly increased the satisfaction among students. There is better flow through the serving line and less waiting. Director Davis stated that patronage is up through the first month of school compared to last year. Business and Operations Manager George Trieb requested the board approve a transfer of \$60K from the general fund to the Food Services Program. The FY'20 budget currently shows an anticipated loss of \$56K due to rising costs related to personnel, food, and supplies. This funding request was already built into the approved voter budget but requires board approval to officially move it over to the Food Service Program budget. He went on to explain that meal prices remain unchanged from last year. Colchester is already near the top end of the school meal prices in Chittenden County and they are sensitive to the impact it would have if they raised

prices. Director White pointed out that years ago the program actually made money for the district but now it needs to be subsidized by the general budget. He stated that raising the lunch prices may result in a drop in patrons and agrees with subsidizing the program.

Director Cox moved to approve \$60K from the general fund for FY'20 to support the CSD Food Services Program, seconded by Director White. The motion passed unanimously, 5-0.

V. Second and Final Reading of Educational Support System Policy: G7 Action

Based on feedback from the board at the last meeting, a line encouraging students to advocate for their own needs was added. No further edits were made.

Director Cox moved to approve the second and final reading of the Educational Support System Policy: G7, seconded by Director Kieny. The motion passed unanimously, 5-0.

VI. First Reading of Child Protection Policy: F10 Action

This policy was last reviewed in 2003. Much of the original language was kept, however it was reorganized so it would flow in a more chronological sense. Several terms were updated to reflect current law and best reporting practices. An overarching policy statement was also added to explicitly define the intent of the policy. It was suggested that the title of the policy be changed to *Reporting Suspected Child Abuse or Neglect*. Director Taylor made several suggestions to add, remove, or alter language throughout the policy to further clarify intent.

Director Kieny moved to approve the first reading of the Reporting Suspected Child Abuse or Neglect Policy: F10, seconded by Director Cox. The motion passed unanimously, 5-0.

VII. First Reading of Annual School Report Policy: H6 Action

This policy was last reviewed in 2003. Everything in the policy is still applicable and no changes were recommended.

Director Taylor moved to approve the first reading of the Annual School Report Policy: H6, seconded by Director White. The motion passed unanimously, 5-0.

VIII. First Reading of Board Relations with School Employees Policy: C5 Action

This policy was last reviewed in 2003. The language was kept the same but it was reformatted to align with other district policies. Director Taylor requested to add a leading sentence in section III.

Director Kieny moved to approve the first reading of the Board Relations with School Employees Policy: C5 seconded by Director Taylor. The motion passed unanimously, 5-0.

IX. FY'21 Budget Timeline Informational

Superintendent Amy Minor welcomed the community to join the board at future meetings in November and December to provide input on the budget. At the November 19th meeting, she will present enrollment numbers and projections, as well as individual building and facilities requests. She shared the communications timeline which encompasses in-person meetings, a robust on-line

presence, and various print distributions. Business and Operations Manager George Trieb provided the board with the FY'21 budget assumptions. Director Kieny asked if the healthcare assumption would change based on current negotiations. Manager Trieb stated that the number was provided by VEHIC and is not likely to change.

X. Approval of Personnel Consent Agenda	Action
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The following Personnel Consent Agenda was presented for November 5, 2019.

PERSONNEL CONSENT AGENDA

Board Date: November 05, 2019

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Heather	Fischer	New Hire	Elementary, Long-Term Substitute	1.0 FTE	MBS	Request to Hire	Ashley Marlow	Yes	Yes
Teacher	Kimberly	Thibodeau	Leave of Absence	Guidance Counselor	1.0 FTE	PPS	Request Leave of Absence from approximately 06/12/20-End of School year			
Teacher	Ryan	Gambero	New Hire	Science Teacher, Long-Term Substitute	1.0 FTE	CHS	Request to Hire	Kara Lenorovitz	Yes	Yes
Teacher	Amy	Contesti	New Hire	Alternative Education Teacher	1.0 FTE	CMS	Notice of Hire	Perry Nunn	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Christian	Pickwell	New Hire	Drama Accompanist		CHS	Notice of Hire	Mei Endo	Yes	Yes
Co-Curricular	Hannah	Trieb	New Hire	Girls Varsity Basketball Assistant Coach		CHS	Notice of Hire		Yes	Yes
Co-Curricular	Jeremy	Hammond	New Hire	Varsity Track Coach		CHS	Notice of Hire	Cheryl Aley	Yes	Yes
Support Staff	Amissi	Munyugu	New Hire	Custodian	40	MBS	Notice of Hire	Sandy Boyd	Yes	Yes
Support Staff	Jessica	Swan	End of Employment	Paraeducator - Preschool	32.5	MBS	Notice of End of Employment			Yes
Support Staff	Korin	Rideout	End of Employment	Paraeducator - SPED	32.5	MBS	Notice of End of Employment			Yes
Support Staff	Tamara	Tobin	New Hire	Lunch/Recess Monitor - NIA	15	CMS	Notice of Hire	Renee McLaughlin	Yes	Yes

Director Cox moved to approve the Personnel Consent Agenda, seconded by Director White. The motion passed unanimously, 5-0.

XI. Approval of Minutes: October 15, 2019 Action

Director Taylor noted 4 edits.

Director Taylor moved to approve the amended minutes for October 15, 2019 seconded by Director Kieny. The motion passed unanimously, 5-0.

XII. Board/Administration Communication, Correspondence, Committee Reports Informational

- Superintendent Minor shared her experience on a recent NEASC visit. She said the high school will start preparing for their visit in the coming year.
- Two CHS teachers were selected to present at the Vermont Alliance for Social Studies conference later this week. Rachel Cohen will be sharing her work as a Fulbright Roving Scholar in Norway and Amanda Hughes will be presenting on her fellowship with the National World War Two Museum in New Orleans.

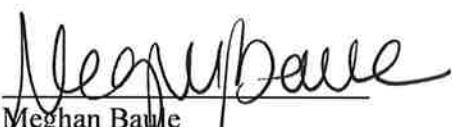
XIII. Future Agenda Items Informational

- Continued Policy Work
- Act 173 Update
- School Reports
- FY'21 Budget Discussions
- Science Test Scores
- Early Education Center
 - Updated Demographic Report
 - Traffic Study Results

XIV. Adjournment

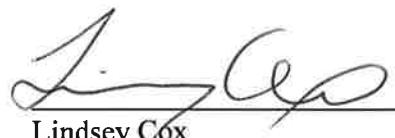
Director White made a motion to adjourn at 8:03 p.m. seconded by Director Taylor. The motion passed unanimously, 5-0.

Recorder:



Meghan Baile
Recording Secretary

Board Clerk:



Lindsey Cox
Board Clerk